SITE PLAN DRAWING REQUIREMENTS
A Complete and Accurate Submittal Must Include the Following:

1. Submittal Process:
   a. Electronic Submittals:
      i. First submittal shall be via the City of Spokane permit portal.
      ii. Second submittal shall be via Spokane Valley Fire Department permit portal:
         1. SVFDPermits.com
         2. If the applicant does not already have a personal log-in one will need to be created.
         3. If there are multiple users with a company each shall be registered to their company and have a personal log-in.

2. The information provided on the drawings to include, but not be limited to:
   a. Name of owner & occupant and street address.
   b. Vicinity map: show relation of project to nearby parcels (include streets).
   c. Point of compass and graphic representation of scale.
   d. Provide information on the building (include square footage, height to eave, construction type).
   e. The location of existing fire hydrants within 300 ft. of the site shall be noted.
   f. Location of proposed fire hydrants shall be noted.
   g. Note fire department access roads, fire lanes and turnarounds/hammerheads.

3. New hydrants located on extended runs of pipe shall be verified by a hydraulic calculation. Such hydrants shall be flow tested prior to issuance of Certificate of Occupancy to verify on site fire flow.

4. The issuance of a permit based upon plans, data and other reports shall not prevent the Fire Department from thereafter requiring correction of deficiencies. Any deficiencies found during field inspection, testing or Fire Company surveys must also be corrected.