

**Civil Service Commission  
Spokane Valley Fire Department  
2120 N. Wilbur  
Spokane, WA 99206  
CIVIL SERVICE SPECIAL MEETING MINUTES**

August 23, 2022

4:30pm

Commissioner Sisser called the meeting to order at 4:30pm.

**Present**

Commissioners Dave Bouge, Brittany Webster and John Sisser; Examiner Peggy Callahan; Deputy Chief Hatley representing Administration; Acting HR Director Tina Sheldon and Fire Commissioners Mike Kester and Bill Anderson.

**Approval of the Agenda**

Commissioner Bouge made a motion to approve the agenda as presented; seconded by Commissioner Webster. Motion carried.

**New Business –**

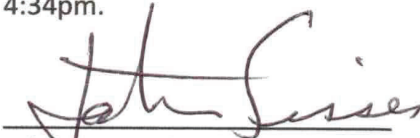
1. IT Security Analyst Eligibility List – Examiner Callahan presented an eligibility list for Accountant. The job was posted on 7/12/2022 and closed on 8/12/2022. Five applications were received; all five applicants were invited to interview on 8/19/2022. Only four candidates showed up. All four candidates were placed on the list. Commissioner Bouge made a motion to approve the list as presented; seconded by Commissioner Webster. Motion carried.
2. Entry Level Firefighter Posting – Examiner Callahan presented a posting for Entry Level Firefighter. Interim HR Director Sheldon reported that Administration wanted to pull the posting. No action was taken by the Civil Service board.

**Public Comment** – Commissioner Sisser opened the meeting for public comment

**Adjournment**

Next regularly scheduled meeting will be September 13, 2022 at 4:30pm.

There being no further business to come before the Commission the meeting was adjourned at 4:34pm.

  
\_\_\_\_\_  
John Sisser, Chairman