



**FRANK SOTO JR, FIRE CHIEF**

2120 N. Wilbur

Spokane Valley, WA 99206

(509) 928-1700 Main

(509) 892-4125 Fax

[spokanevalleyfire.com](http://spokanevalleyfire.com)

## **ADDRESS IDENTIFICATION GUIDE**

The Spokane Valley Fire Department offers this guideline to clarify the legal requirements to post and maintain proper address numbers for all building owners. Compliance with these requirements will ensure that emergency responders will be able to readily identify the location of an emergency.

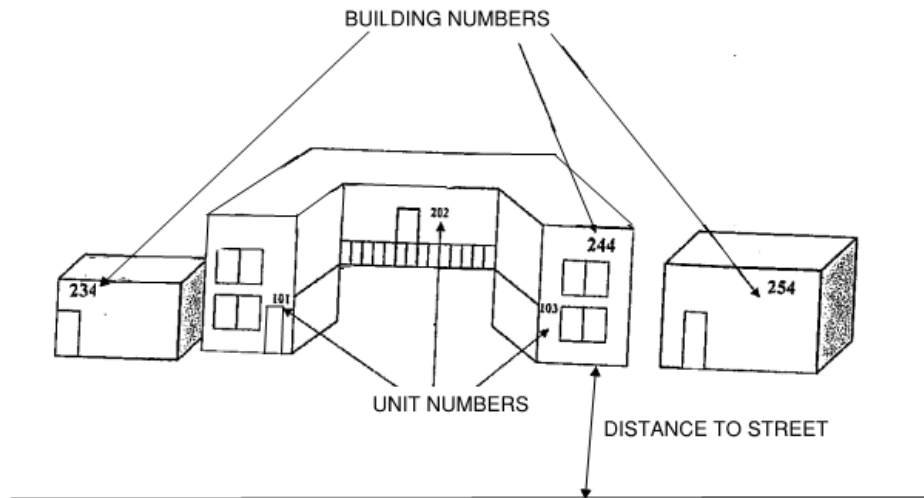
### **GENERAL REQUIREMENTS**

- Persons having ownership or custody of buildings are responsible for posting address numbers.
- The design, style, and shape of address numbers must render them easily readable from the street. Numbers must contrast with background.
- Address numbers shall be located on the high point corner of the building facing the street so as to be readily visible from the public street fronting the building at all times.
- Address numbers on windows or other glazing require prior approval; contrasting may appear acceptable at certain times of day but may be non-acceptable at others.
- In cases where conditions (shadows, overgrown vegetation, building location, etc.) adversely affect the visibility and/or legibility of the numbers, additional numbers, larger numbers or other modifications may be required.
- The rear entrances or access doors of all strip malls, commercial center buildings, and other areas with multi-tenant spaces must be posted with the unit/suite numbers.

### **SPECIFIC REQUIREMENTS**

- The height of any numeral or letter must be 2 inches taller than 1/10 of the setback distance from the street measured in feet, expressed in inches; minimum height of 4 inches; maximum height of 14 inches.
- The width or stroke of any portion of a numeral or letter must be 1/10 of its height, minimum stroke of ½ inch.

## EXAMPLE



To determine height of numerals/letters: Measure distance from the structure to the street – 30 ft.

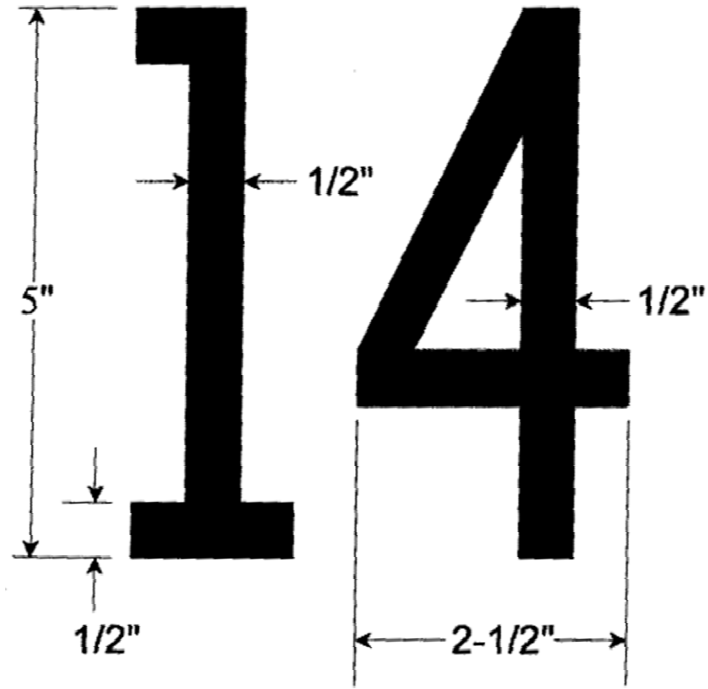
$1/10$  of 30 feet = 3 feet

Convert feet to inches = 3 inches

Add 2 inches = 5 inches tall

To determine width of numerals/letters: Divide height by 2 = 2-1/2 inch

To determine the required width of any stroke: Divide height by 10 = 1/2 inch





White numbers on glazing are a better contrast.



A standalone sign at the entrance is always a good choice.



Numbers are small and difficult to see from the street.



Address color is not a good contrast from the building color.