

# Ambulance Service Board

Your Local Fire Departments

*"Working on Your Behalf"*

Spokane Valley Fire Department  
Contract Administration  
2120 N. Wilbur  
Spokane Valley, WA 99206  
Phone (509) 928-1700

---

---

## Large Participating Local Governments (2021-2023)

Spokane Valley Fire Department

Fire District #8

Fire District #9

Fire District #4

(Five PLG voting members needed for a quorum)

## Other Participating Local Governments

Fire District #5

## Small Participating Local Governments (2018 - 2019)

Cheney Fire Department – Tom Jenkins – ASB Chair

Airway Height Fire Department

Fire District #3

Fire District #10

Fire District #11

Fire District #13

---

## ASB Meeting Minutes

Wednesday, April 14, 2021

1331 – 1357

Skype Meeting

**Present** (Skype Meeting) (AMR),

Frank Soto, Jr, Mike Charter, Tom Jenkins, Nathan Jeffries, Lonnie Rash, Paul Priest (AMR), Darren Brierher, Howard Johnson, Bill Neckels, Dan Williams, Jim Walkowski, Shawn Arold, Mitch Metzger, Cody Rohrbach, and Patty Ruggiero

Tom Jenkins welcomed Chief Frank Soto, Jr to the team.

Tom thanked Chief Mike Charter for his work for the Ambulance Service Board and the rest of the County.

### **Approval of Meeting Minutes**

Approval of the ASB Meeting Minutes from December 9, 2020

Motion to Approve: Jim Walkowski

2<sup>nd</sup> Motion: Lonnie Rash

AYE-approved

### **Agenda Items**

#### **New Business**

#### **Confirm Large PLGs for three-year term**

Large PLGs haven not changed. Confirmed Large PLG Representatives based on 18'-20' CCC data:

- January 1, 2021 – December 31, 2023
  - District 1
  - District 9
  - District 4
  - District 8

Motion to Approve: Cody Rohrbach

2<sup>nd</sup> Motion: Lonnie Rash

No objections.

AYE-approved

## **Vote on four Small PLGs for two-year term**

- Cody asked for clarification on Small PLGs.
- Tom explained the difference between Large PLGs and Small PLGs, per the 2008 By-Laws.
  - Large PLGs are criteria-based
    - “the greatest average annual 911 ground ambulance transport incident volume...”
  - Small PLGs are by vote.
    - The 2008 By-Laws state that Small PLGs “are to be selected by the remaining PLGs as at-large representatives for the Small PLG Group.”
  - They are just required to be a member of the ASB.
  - The term for Small PLGs is two years.
    - The term will be January 1, 2021 – December 31, 2022.
- Lonnie said Medical Lake is no longer on there.
- **Action Item:**  
Tom will send out a list of those eligible for Small PLGs so we can hold a vote at the next meeting.

## **ESO to Meds; ePCR transfers between agency(s) and AMR**

- Tom said District 8, City of Spokane and Spokane Valley Fire Department worked extensively on this with AMR. He said he thought they had worked out all the bugs. We have a conversion in place that appears to be working quite well.
- Tom said he has a concern; when he contacted ESO to let them know they wanted to enable this feature in ESO, they wanted to charge them. He did not think there should be a charge since the leg-work was already paved by D8, City FD, and Valley FD.
- Tom asked Paul Priest to address his concern with the charges.
- Paul asked Mike Charter if Spokane Valley Fire Department paid a fee?
- Mike advised SVFD did not pay a fee. He said ESO’s charge for Cheney may have been for a particular feature of their ESO subscription that they had not turned on. He said if it is a charge to configure the software, he or someone from District 8 could help him with that.
- Tom said he didn’t know you could opt in or opt out of any features. He said ESO sent them an invoice for \$1,000.
- Lonnie asked Mike Charter to contact ESO to discuss the charge to Cheney. He told Tom to reach out to him or Chavez if he needs any other help with this.
- Mike said he will need more information and will check into it with our Regional ESO Rep. He said they should not have to pay any additional amount. We brought ESO a lot of business to this region. He will see if he can get it straightened out. He will contact Tom to discuss afterwards.
- Paul said all the money and time this group has invested has allowed ESO to sell this nationwide. ESO needs to be very kind to this group.
- Cody said they have the shared interest with enabling this feature in ESO for their department.
- Tom said he talked to Ken and he also has interest to go to ESO in the near future.
- Jim said Fire 9 will transition to ESO on January 1, 2022.

- Districts 9 and 10 were advised to discuss having fees included with ESO before they transition to ESO.
- Tim Loncon is well-versed in most of the backend of ESO.
- Howard said they have been up on ESO awhile and they are interested in continuing to extend it.

### **Old Business**

None

### **Round Table**

- Paul said things are going well at AMR; starting to see things open up more; anxious to get close to back to normal. Anxious to hear of any changes or tweaks that have been decided on the upcoming contract with this group.
- There are no questions for AMR at this time.

Tom asked AMR, Paul and Darren, to excuse themselves from the meeting as the rest of the group will move into an Executive Session for approximately forty-five minutes for a Special Meeting to discuss the upcoming contract.

Paul said he is available anytime for any questions that may crop up during the Executive Session.

Tom clarified that Attorney Brian Snure is not attending the Executive Session. We do not need his legal advice to discuss what we are going to discuss.

Adjourned to Special Meeting.

Paul and Darren (AMR), and Patty Ruggiero left the meeting at 1357.

### **Adjournment**

Motion to Adjourn: Mitch Metzger

2<sup>nd</sup> Motion: Cody Rohrbach

AYE-approved

### **Special Meeting**

- **Discuss the ASB/AMR Contract**

### **Next Meeting**

**Wednesday, June 9, 2021 13:30 – 15:30**