

**Civil Service Commission
Spokane Valley Fire Department
2120 N. Wilbur
Spokane, WA 99206
CIVIL SERVICE MEETING MINUTES**

December 14, 2021

4:30pm

Commissioner Sisser called the meeting to order at 4:30pm via Zoom and welcomed our new Commissioner, Brittany Webster

Present via Zoom

Commissioners Brittany Webster, Dave Bouge and John Sisser; Examiner Peggy Callahan; HR Director Valerie Biladeau representing Administration; Deputy Chief Frank Soto; Fire Commissioners Bill Anderson and Mike Kester.

Pledge of Allegiance

Commissioner Bouge led those in attendance in the Pledge of Allegiance.

Approval of the Agenda

Commissioner Bouge made a motion to approve the agenda as submitted; seconded by Commissioner Sisser. Motion carried.

Approval of the Minutes

Commissioner Bouge a motion to approve the minutes from the November 9, 2021, meeting; seconded by Commissioner Sisser. Motion carried.

Correspondence

Expenses – Commissioner Sisser made a motion to approve the expenses as submitted; seconded by Commissioner Bouge. Motion carried.

Old Business

1. JPC Update – Examiner Callahan reported that the JPC last met on November 10th to discuss Captain and Battalion Chief testing. Next meeting is scheduled for December 16th.

New Business

1. Entry Level Fire Fighter Eligibility List – Examiner Callahan presented an eligibility list for Entry Level Fire Fighter. Posting opened on September 24, 2021, and closed on December 6, 2021. Candidates were required to be fully vaccinated and have a passing score of 80% or higher, a valid CPAT and a current EMT certificate. Commissioner Sisser made a motion to approve the list as presented; seconded by Commissioner Bouge. Motion carried.

2. Mechanic Posting – Examiner Callahan presented a posting for a Mechanic position. The most recently hired mechanic gave notice of intent to leave SVFD. The posting will open December 15, 2021 and run through January 20, 2022. Interviews will be held the week of January 24, 2022. Commissioner Bouge made a motion to approve the posting as presented; seconded by Commissioner Sisser. Motion carried.

Public Comment – Commissioner Sisser opened the meeting to public comment.

Adjournment

Next regularly scheduled meeting will be January 11, 2022, at 4:30pm.

There being no further business to come before the Commission the meeting was adjourned at 4:47pm.

John Sisser

John Sisser (Jan 12, 2022 08:25 PST)

John Sisser, Chairman


12142021 Civil Service Meetings

Final Audit Report

2022-01-12

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