

**Civil Service Commission  
Spokane Valley Fire Department  
2120 N. Wilbur  
Spokane, WA 99206  
CIVIL SERVICE MEETING MINUTES**

November 10, 2020

5:30pm

Commissioner Bouge called the meeting to order at 5:30pm.

**Present via Zoom**

Commissioners Dave Bouge; Diana Wilhite and John Sisser; Examiner Peggy Callahan; HR Director Valerie Biladeau representing Administration and Fire Commissioner Bill Anderson.

**Approval of the Agenda**

Commissioner Bouge added Public Safety Contract under New Business. Commissioner Sisser made a motion to approve the agenda as amended; seconded by Commissioner Bouge. Motion carried.

**Approval of the Minutes**

Commissioner Wilhite a motion to approve the minutes from the October 13, 2020 meeting; seconded by Commissioner Sisser. Motion carried.

**Correspondence**

Expenses – Commissioner Wilhite made a motion to approve the expenses as submitted; seconded by Commissioner Sisser. Motion carried.

**Old Business**

1. JPC Update – Examiner Callahan reported that the JPC last met on October 22, 2020 to discuss Captain and Battalion Chief exams and rescheduling the assessment centers. Next meeting not yet scheduled.
2. Captain Promotional Revised Posting – Examiner Callahan presented the revised posting for the Captain's Promotional Exam. The October 2020 assessment center had to be postponed and is being rescheduled for the week of January 18, 2021. Those candidates who submitted an application and passed the written test in September will move forward to the January assessment center. Commissioner Wilhite made a motion to approve the revised posting as presented; seconded by Commissioner Sisser. Motion carried.
3. Battalion Chief Promotional Revised Posting – Examiner Callahan presented the revised posting for the Battalion Chief's Promotional Exam. The October 2020 assessment center had to be postponed and is being rescheduled for the week of January 18, 2021. Those candidates who submitted an application in September will move forward to the January assessment center. Commissioner Wilhite made a motion to approve the revised posting as presented; seconded by Commissioner Sisser. Motion carried.

**New Business**

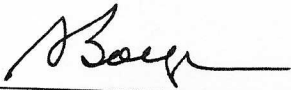
1. Public Safety Testing Contract. Examiner Callahan presented a one-year contract for Entry Level Fire Fighter hiring for the board's consideration. Commissioner Sisser made a motion to approve the contract as presented; seconded by Commissioner Bouge. Motion carried.

**Public Comment** *Maximum of three minutes; if desired please state name and address for the record.*

**Adjournment**

Next regularly scheduled meeting will be December 8, 2020 at 5:30pm.

There being no further business to come before the Commission the meeting was adjourned at 5:46pm.



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Dave Bouge, Chairman

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