

**Civil Service Commission
Spokane Valley Fire Department
2120 N. Wilbur
Spokane, WA 99206
CIVIL SERVICE MEETING MINUTES**

August 10, 2021

5:30pm

Commissioner Sisser called the meeting to order at 5:30pm via Zoom.

Present via Zoom

Commissioners Dave Bouge and John Sisser; Examiner Peggy Callahan; HR Director Valerie Biladeau representing Administration; Deputy Chief Frank Soto; Fire Commissioner Bill Anderson, Mike Kester and Fire Commissioner Brian Asmus.

Pledge of Allegiance

Commissioner Bouge led those in attendance in the Pledge of Allegiance.

Approval of the Agenda

New Business Item #4 was added to the agenda (Meeting Time Discussion). Commissioner Bouge made a motion to approve the agenda as amended; seconded by Commissioner Sisser, Motion carried.

Approval of the Minutes

Commissioner Bouge a motion to approve the minutes from the July 13, 2021, meeting; seconded by Commissioner Sisser. Motion carried.

Correspondence

Expenses – Commissioner Bouge made a motion to approve the expenses as submitted; seconded by Commissioner Sisser. Motion carried.

Old Business

1. JPC Update – Examiner Callahan reported that the JPC last met on July 14th to finalize the Engineer Posting and to start working on Captain and Battalion Chief testing scheduled for Spring of 2022.

New Business –

1. Paramedic Process – Examiner Callahan presented documentation outlining the Paramedic Interest testing process explaining how it is in violation of Rule 5. A letter from Local 876 was also attached in which they acknowledge and agree with the process as it is currently being executed. Commissioner Bouge made a motion to approve the documentation as presented; seconded by Commissioner Sisser.
2. Engineer Eligibility List – Examiner Callahan presented an eligibility list for Engineer. The posting was opened on June 8, 2021, and closed on June 29, 2021. The written

test was held on July 9th. Four applicants had a passing score of 80% or higher. They moved onto the Practical Exam which was held on July 22. All four applicants passed all parts of the practical with a passing score of 80% or higher. Commissioner Bouge made a motion to approve the list as presented; seconded by Commissioner Sisser. Motion carried.

3. Captain Study Material – Examiner Callahan presented a study material list for the captain’s upcoming 2022 written test. Commissioner Sisser made a motion to approve the list as presented; seconded by Commissioner Bouge. Motion carried.
4. Meeting time – Commissioner Sisser made a motion to change the Civil Service meeting time to 4:30pm on the second Tuesday of each month. Discussion followed. Commissioner Bouge seconded by the motion. Motion carried.

Public Comment – Commissioner Sisser opened the meeting to public comment.

Adjournment

Next regularly scheduled meeting will be September 14, 2021, at 4:30pm.

There being no further business to come before the Commission the meeting was adjourned at 5:39pm.

John Sisser

John Sisser (Oct 14, 2021 08:59 PDT)

John Sisser, Chairman

John Sisser




081021 Civil Service Minutes

Final Audit Report

2021-10-14

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