

**SPOKANE VALLEY FIRE
DEPARTMENT
Board of Fire Commissioners
Policy for Commissioner Membership in Civic Organizations**

#025 Purpose:

It is the policy of the Board of Commissioners to encourage and permit commissioner and employee participation in recognized community civic and service organizations. The Board recognizes that participation in such groups provides a benefit to the Department through enhancing networking opportunities and community goodwill and that it is in the best interest of the Department to support such memberships in accordance with the following policy.

Policy:

I. Community Civic and Service Organizations:

Membership in the following organizations are covered by this policy: Chamber of Commerce and/or committees of the chamber, service organizations including but not limited to Kiwanis, Rotary etc., and other organizations approved by the Board of Commissioners.

1. Financial support shall be limited to the following costs of membership:
 - a. Meeting meal costs.
 - b. Travel costs for attending LOCAL organization meetings and required events.
 - b. Annual dues.
2. Financial support will be limited to one commissioner per organizations board or sub-committee or employee per organization.
3. Financial support for each commissioner or employee shall be limited to one organization meeting per week.
4. Financial support will be provided only for commissioners and management level staff.
5. Payment of costs and expenses beyond those listed in 1 (a), (b), (c), (d), shall require prior Board approval.
6. Each commissioner or employee whose membership in an approved organization is funded in part or in whole by the District shall be prohibited from:
 - a. Exerting influence on other employees or commissioners to provide financial contributions or other support to the organization.
 - b. Using the organization as a forum for lobbying in support of or opposition to political or legislative action, or the promotion of endeavors in which the commissioner or employee may have a direct or indirect financial interest or may acquire a personal benefit or gain.

Adopted:
Spokane Valley Board of Fire Commissioners:
January 11, 2016

Reviewed:
Spokane Valley Board of Fire Commissioners
October 14, 2019

Amended:
Spokane Valley Board of Fire Commissioners
February 8, 2021