

**Civil Service Commission
Spokane Valley Fire Department
2120 N. Wilbur
Spokane, WA 99206
CIVIL SERVICE MEETING MINUTES**

September 8, 2020

5:30pm

Commissioner Bouge called the meeting to order at 5:32pm.

Present via Zoom

Commissioners Dave Bouge; Diana Wilhite and John Sisser; Examiner Peggy Callahan; HR Director Valerie Biladeau representing Administration; Fire Commissioner Bill Anderson and Deputy Chief Shaun Arold.

Approval of the Agenda

Commissioner Bouge added Deputy Fire Marshal Eligibility List under new business #4. Commissioner Wilhite made a motion to approve the agenda as amended; seconded by Commissioner Sisser. Motion carried.

Approval of the Minutes

Commissioner Sisser a motion to approve the minutes from the August 11, 2020 meeting; seconded by Commissioner Wilhite. Motion carried.

Correspondence

Expenses – Commissioner Wilhite made a motion to approve the expenses as submitted; seconded by Commissioner Bouge. Motion carried.

Old Business

1. JPC Update – Examiner Callahan reported that the JPC has not met since the last meeting. Next JPC meeting is scheduled for September 15th at 4pm.

New Business

1. Discussion regarding Zoom meetings – Commissioner Bouge led a discussion regarding issues with Zoom meetings.
2. Discussion regarding Job Postings – Commissioner Bouge led a discussion regarding job postings.
3. Equivalencies for Job Qualifications – Commissioner Bouge led a discussion regarding job equivalencies.
4. Deputy Fire Marshal Eligibility List – Examiner Callahan presented an Eligibility List for Deputy Fire Marshal. The posting opened on June 17, 2020 and closed on August 14, 2020. All six candidates participated in interviews held on September 4, 2020. Only two of the six candidates had scores higher than 70% - those two candidates were placed on

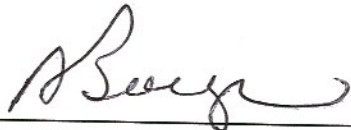
the eligibility list. Commissioner Wilhite made a motion to approve the list as presented; seconded by Commissioner Sisser. Motion carried.

Public Comment *Maximum of three minutes; if desired please state name and address for the record.*

Adjournment

Next regularly scheduled meeting will be October 13, 2020 at 5:30pm.

There being no further business to come before the Commission the meeting was adjourned at 5:48pm.



Dave Bouge, Chairman

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