

**Civil Service Commission
Spokane Valley Fire Department
2120 N. Wilbur
Spokane, WA 99206
CIVIL SERVICE MEETING MINUTES**

August 11, 2020

5:30pm

Commissioner Bouge called the meeting to order at 5:30pm.

Present via Zoom

Commissioners Dave Bouge; Diana Wilhite and John Sisser; Examiner Peggy Callahan; HR Director Valerie Biladeau representing Administration; Chief Bryan Collins; Fire Commissioner Mike Kester, Fire Commissioner Bill Anderson; Deputy Chief Tim O'Brien and Deputy Chief Shaun Arold.

Approval of the Agenda

Commissioner Bouge added Deputy Chief posting under new business #3. Commissioner Wilhite made a motion to approve the agenda as amended; seconded by Commissioner Sisser. Motion carried.

Approval of the Minutes

Commissioner Sisser a motion to approve the minutes from the July 14, 2020 meeting; seconded by Commissioner Wilhite. Motion carried.

Correspondence

Expenses – Commissioner Wilhite made a motion to approve the expenses as submitted; seconded by Commissioner Sisser. Motion carried.

Old Business

1. JPC Update – Examiner Callahan reported that the JPC last met July 30 and August 6 to discuss Captain and Battalion Chief examinations; next meeting not yet scheduled.

New Business

1. Captain Promotional Posting – Examiner Callahan presented a posting for Captain Promotional exam. The posting will open on August 12th and close on September 2. Written test will be September 18th and assessment center will be held week of October 5th. Commissioner Sisser made a motion to approve the posting as presented; seconded by Commissioner Bouge. Motion carried.
2. Battalion Chief Posting – Examiner Callahan presented a posting for Battalion Chief Promotional exam. The posting will open on August 12th and close on September 2nd. Assessment center will be held week of October 5th. Commissioner Bouge made a motion to approve the posting as presented; seconded by Commissioner Sisser. Motion carried.

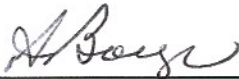
3. Deputy Chief Posting – HR Director Biladeau presented a posting for Deputy Chief. This posting is being brought in house after initially having gotten permission from the board to take to an outside vendor. The vendor decided not to proceed with our process so it will be handled by Civil Service. The posting will open on August 20th and close on October 8. Assessment center will be held week of October 19. Commissioner Wilhite made a motion to approve the posting as presented; seconded by Commissioner Sisser. Motion carried.

Public Comment *Maximum of three minutes; if desired please state name and address for the record.*

Adjournment

Next regularly scheduled meeting will be September 8th at 5:30pm.

There being no further business to come before the Commission the meeting was adjourned at 5:48pm.



Dave Bouge, Chairman

:pc