

**Civil Service Commission
Spokane Valley Fire Department
2120 N. Wilbur
Spokane, WA 99206
CIVIL SERVICE MEETING MINUTES**

December 2, 2019

4:30pm

Commissioner Sisser called the meeting to order at 4:40pm.

Present

Commissioners Diana Wilhite and John Sisser; Examiner Peggy Callahan; Fire Chief Bryan Collins representing administration; Fire Commissioner Bill Anderson and Deputy Chief Shawn Arold were present. Commissioner Bouge had an excused absence.

Approval of the Agenda

Commissioner Wilhite made a motion to approve the agenda as presented; seconded by Commissioner Sisser. Motion carried.

Approval of the Minutes

Commissioner Wilhite made a motion to approve the minutes from the November 12, 2019 meeting; seconded by Commissioner Sisser. Motion carried.

Correspondence

Commissioner Wilhite made a motion to approve the expenses as presented; seconded by Commissioner Sisser. Motion carried.

Old Business

1. JPC Update – Examiner Callahan reported that the JPC has not met since the last meeting. Next meeting is scheduled for December 6th.

New Business

1. Fire Protection Engineer List Certification – Examiner Callahan presented the list for the Fire Protection Engineer posting. Commissioner Wilhite made a motion to accept the list as presented; seconded by Commissioner Sisser. Motion carried.
2. Entry Level Fire Fighter List Certification – Examiner Callahan presented the list for the Entry Level Fire Fighter posting. Commissioner Wilhite made a motion to accept the list as presented; seconded by Commissioner Sisser. Motion carried.

Public Comment *Maximum of three minutes; please state your name and address for the record.*