

**Civil Service Commission  
Spokane Valley Fire Department  
2120 N. Wilbur  
Spokane, WA 99206  
CIVIL SERVICE MEETING MINUTES**

November 12, 2019

5:30pm

Commissioner Bouge called the meeting to order at 5:30pm

**Present**

Commissioners Dave Bouge, Diana Wilhite and John Sisser were present; Examiner Peggy Callahan; Fire Commissioner Bill Anderson and Deputy Chief Shawn Arold representing Administration

**Approval of the Agenda**

Commissioner Wilhite made a motion to approve the agenda as presented; seconded by Commissioner Sisser. Motion carried.

**Approval of the Minutes**

Commissioner Sisser made a motion to approve the minutes from the October 10 and 22, 2019 meetings; seconded by Commissioner Wilhite. Motion carried.

**Correspondence**

Commissioner Wilhite made a motion to approve the expenses as presented; seconded by Commissioner Sisser. Motion carried.

**Old Business**

1. JPC Update – Examiner Callahan reported that the JPC met on November 1<sup>st</sup> to discuss Fire Inspector posting. Next meeting is scheduled for December 6<sup>th</sup>.

**New Business**

1. Fire Inspector Posting – Examiner Callahan presented the posting for Fire Inspector. This internal only posting will open on November 13 and close on December 27, 2019. Commissioner Wilhite made a motion to approve the posting as presented; seconded by Commissioner Sisser. Motion carried.

**Public Comment** *Maximum of three minutes; please state your name and address for the record.*

Commissioner Sisser asked about the report the board was to have received prior to signing a three-year contract with Public Safety Testing. Chief Arold will brief the board at the next board meeting.

**Adjournment**

Next regularly scheduled meeting will be December 18th at 5:30pm.

There being no further business to come before the Commission the meeting was adjourned at 5:40pm.

A handwritten signature in blue ink, appearing to read "Dave Bouge", written over a horizontal line.

Dave Bouge, Chairman

:pc