

**Civil Service Commission
Spokane Valley Fire Department
2120 N. Wilbur
Spokane, WA 99206
CIVIL SERVICE MEETING MINUTES**

April 9, 2019

5:30pm

Commissioner Bouge called the meeting to order at 5:30 pm.

Present

Commissioners Diana Wilhite, Dave Bouge and John Sisser; Examiner Peggy Callahan; Chief Collins representing Administration; and Fire Commission Bill Anderson.

Pledge of Allegiance

Commissioner Wilhite led those in attendance in the Pledge of Allegiance.

Approval of the Agenda

Agenda was amended to include New Business Item #3 –Community Risk Reduction Specialist Eligibility List. Commissioner Sisser made a motion to approve the agenda as amended; seconded by Commissioner Wilhite Motion carried.

Approval of the Minutes

Commissioner Wilhite made a motion to approve the minutes as presented from the March 14, 2019 meeting; seconded by Commissioner Sisser. Motion carried.

Expenses

Commissioner Wilhite made a motion to approve the expenses as presented; seconded by Commissioner Sisser. Motion carried.

Old Business

1. JPC Update – No report.

New Business

1. Deputy Fire Marshal Posting – Examiner Callahan presented a posting for Deputy Fire Marshal. This is an internal and external posting. Posting will open April 10, 2019 and close May 24, 2019. Commissioner Wilhite made a motion to approve the posting as presented; seconded by Commissioner Sisser. Motion carried.
2. Community Affairs Eligibility List – Examiner Callahan an Eligibility List for the Community Affairs Manager position. This recruitment was outsourced to Bob Murray and Associates. Commissioner Sisser made a motion to approve the list as presented; seconded by Commissioner Wilhite. Motion carried.

3. Community Risk Reduction Eligibility List – Examiner Callahan an Eligibility List for the Community Risk Reduction Specialist position. Commissioner Wilhite made a motion to approve the list as presented; seconded by Commissioner Sisser. Motion carried.

Public Comment *Maximum of three minutes; please state your name and address for the record.*

Adjournment

There being no further business to come before the Commission the meeting was adjourned at 5:37pm.

The next regularly scheduled meeting will be held on May 14, 2019 at 5:30pm.



Dave Bouge, Chairman

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