



# SPOKANE VALLEY FIRE DEPARTMENT

Est. 1940

Bryan Collins, Fire Chief  
2120 N. Wilbur  
Spokane Valley, WA 99206  
Phone (509) 928-1700  
FAX (509) 892-4125  
[www.spokanevalleyfire.com](http://www.spokanevalleyfire.com)

## FLOOR PLAN DRAWING REQUIREMENTS

### A Complete and Accurate Submittal Must Include the Following:

1. Drawings shall be 24"x36" sheets to scale.
2. The information provided on the drawings to include, but not be limited to:
  - a. Name of owner & occupant and street address.
  - b. Project key plan depicting entire building and noting location of area of work. (Exact scope of the project should be clearly noted.)
  - c. Provide information on the building (include square footage, height to peak, construction type).
  - d. Point of compass and graphic representation of scale.
  - e. Location of emergency lights and exit signs.
  - f. Location of fire extinguishers.
  - g. Location of KNOX box on building exterior.
  - h. Location of fire protection equipment (control panels, control valves, etc.).
  - i. Occupant load of building, rooms with occupant loads exceeding 10 shall be listed separately.
  - j. New work to be clearly distinguished from revisions to existing structure.
  - k. Provide information on any processes occurring within the structure.
  - l. Provide information on storage within the structure (include commodity type or description and arrangement of storage).
  - m. Provide an elevation showing how the address will be displayed.
3. Fire protection systems require a separate submittal.
4. The issuance of a permit based upon plans, data and other reports shall not prevent the Fire Department from thereafter requiring correction of deficiencies. Any deficiencies found during field inspection, testing or Fire Company surveys must also be corrected.